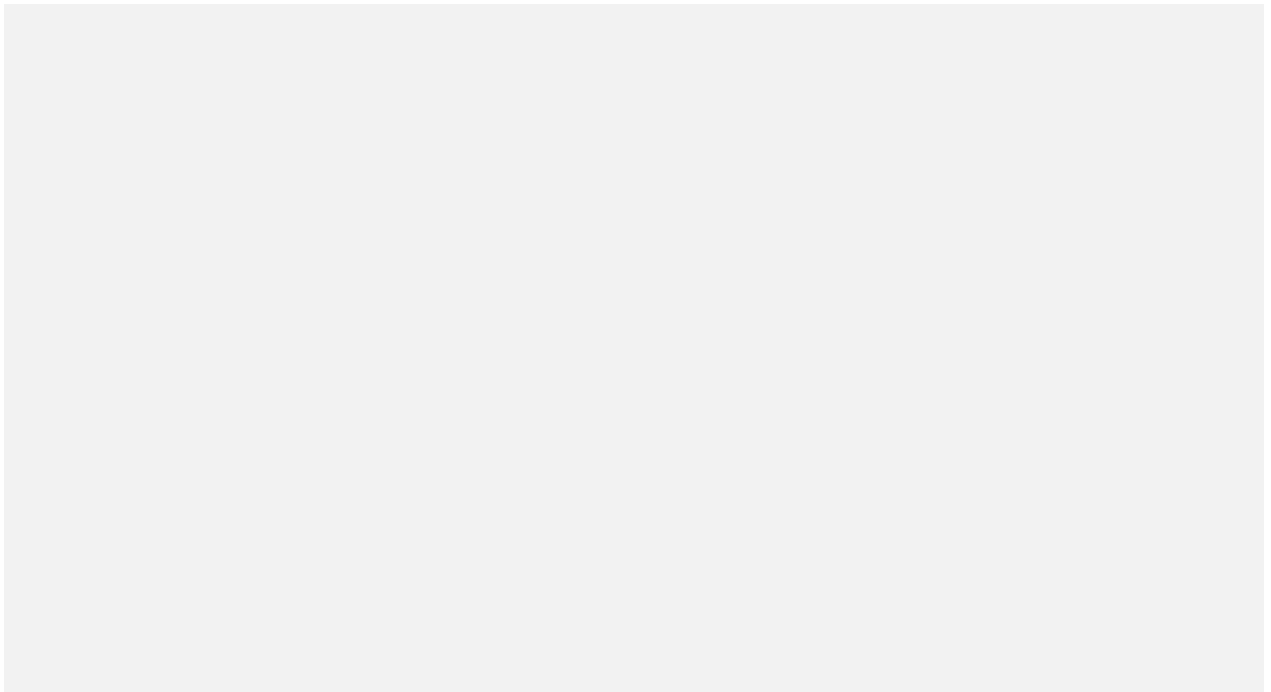


Factoring / Invoice Discounting Fact Find

Executive Summary – Please give a brief description



Factoring / Invoice Discounting Fact Find

1. Loan Details		
Loan amount		
Are you looking to factor...	A single invoice	A whole debtor book
Loan Purpose and requirements		

2. About the Business			
Company Type:	LTD Company <input type="checkbox"/>	Partnership <input type="checkbox"/>	Sole trader <input type="checkbox"/>
Company registered name		Company registration number	
Years/months trading		Number of employees	
Which lenders does the business have a current relationship with + Amount?		Office telephone number	

Company Directors / Partners / Shareholders (More than 20%)

	Name	Role	Sharehold %
1			
2			
3			
4			

Please outline your business model

Does the business already have a factoring facility?		If yes with who and for how much?	
On average how many invoices are issued monthly		Average individual invoice value	
		Average monthly Invoice value total	
Do you employ your own accounts office / ledger staff?		Average annual bad debts over the past 3 years	
		Average annual bad debtors over the past 3 years?	

3. Significant Business Owners			
Owner 1			
Full Name		Less than 3 years ago provide previous address	
Previous name(s)		Residential Status	
Date of Birth		If owner – Property Details	

Nationality		Telephone / Mobile numbers	
Address		Any adverse credit please detail	
Date moved in (MM/YYYY)		Email Address	

Personal Assets

	Main residence	Other property 1	Other property 2
Asset owned by			
Property address			
Estimated property value	£	£	£
Mortgage outstanding	£	£	£
Owned solely / jointly			
Is the property let	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Lender			
Term remaining			
Repayment method			

Other Personal Assets

Please detail:

Owner 2

Full Name		Less than 3 years ago provide previous address	
Previous name(s)		Residential Status	
Date of Birth		If owner – Property Details	
Nationality		Telephone / Mobile numbers	
Address		Any adverse credit please detail	
Date moved in (MM/YYYY)		Email Address	

Personal Assets

	Main residence	Other property 1	Other property 2
Asset owned by			
Property address			
Estimated property value	£	£	£
Mortgage outstanding	£	£	£
Owned solely / jointly			
Is the property let	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Lender			
Term remaining			
Repayment method			

Other Personal Assets

Please detail:

Please also supply

- **Last three months of business bank statements**
- **Last two sets of company accounts (also applies to sole traders)**
- **Management accounts**
- **Up to date debtor / creditor book**

Data Protection and Regulatory Statement

The company is registered with the Information Commissioners Office as a Data Controller, we comply fully with the Data Protection Act 1998 and its successor the General Data Protection Regulations (GDPR) 2018.

You are providing your personal information to the company as requested on this document for the sole reason that the company can assist you to obtain the mortgage, loan, lease or other facility which constitutes your borrowing requirement. In processing this information our company staff may share this data with carefully selected third parties (Lending Partners) who may either be a direct lender or a packager / broker of such services whom the company believes can satisfy your borrowing requirement.

We take our responsibilities under GDPR seriously and at all times we will respect your privacy and legal rights, the company will never sell or distribute any data you have provided to us to any unrelated or unconnected third party. We may contact you on going to inform you about relevant products and services only if you have given us specific permission to do so and at any time you may opt out of receiving such contact and information from the company.

In considering your application our lending partners may wish to search your records at selected credit reference agencies. If so this may add to your records the details of the search made and this may be seen by other organisations that carry out such searches. An association between you and any named partner or spouse may be created at the credit reference agency. This may link your financial records, each of which may be taken in to account in all future applications by either or both of you, if an association already exists then your application may be assessed with reference to these associated records. This situation will continue until one of you successfully files a disassociation at the credit reference agency.

Your information will be shared and processed with our Lending Partners to:

- Help make decisions about credit, loan or mortgage applications and credit related services
- Establish the best possible source of financial support to satisfy your borrowing requirements
- Trace debtors, recover debt, prevent money laundering and financial fraud

It is important you give us accurate information on the document. In the process of assessing your borrowing requirement our lending partners may require to check your details with fraud prevention agencies and if you give us false or inaccurate personal information this may be recorded at such agencies.

The information you have provided to the company on this document either on paper or in electronic format will be stored securely on our files and systems at our premises at the address given below.

Should you wish to be provided with the details of the data and information the company or any partner lenders or credit agencies (who may receive your personal information as part of this process) hold on you please either telephone or write to the company for the attention of the managing director.

You have the legal right to be provided with these details and to receive a copy of all data that the company hold about you, at your request the company will destroy all data that we hold about you and remove all records from our systems. Some lending partners and credit agencies to whom your data has been provided may require you to apply in writing and a fee may be payable for the provision of such information.

Should you wish to view our complete Data Protection Statement and Client Privacy Policy this is available on our web site.

Declaration:

I have read and agree with the Data Protection statement above, I consent to giving the company the authority to use the data I have provided in order to provide services to me.

Applicant Name

Signature

Date